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THE JOINT CHIEFS OF STAFF
Joint Intelligence Committee
Washington 25, D. C.

17 April 1950

MEMORANDUM FOR THE CHAIRMAN, INTELLIGENCE ADVISORY COMMITTEE:

Subject: Standard Operating Procedure for Preparation
and Dissemination of National Estimates.

1. In order that IAC members might fulfil their individual and collective responsibilities, and that Intelligence users be provided with the concerted views of the responsible Intelligence heads, it is recommended that the following Standard Operating Procedure be adopted:

a. As a general principle, no drafts of national estimates shall be circulated, other than to the Intelligence agencies themselves, until finally and definitely acted upon by the IAC.

b. When a deadline for the distribution of an estimate is established and IAC agencies have been so advised, notification of any changes in that deadline will be transmitted expeditiously to the IAC agencies.

c. In principle and to the extent practicable, the dissent or comment of an IAC member will be given prominence equal to that of the basic estimate.

d. The above applies also to estimates or studies produced by the JAEIC.

2. It is requested that IAC members be informed of action being taken by you with respect to the above.

/s/ S. LeRoy Irwin
S. LeROY IRWIN
Major General, GSC
Asst. Chief of Staff, G-2

/s/ C. P. Cabell
C. P. CABELL
Major General, USAF
Director of Intelligence

/s/ Felix Johnson
FELIX JOHNSON
Rear Admiral, USN
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/s/ V. E. Megee
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